

EDUCATION

University of Southern California, Los Angeles, California
Master of Fine Arts, Film and Television Production, May 2012

University of Notre Dame, Notre Dame, Indiana
Bachelor of Arts, English and Japanese, May 2009

International Study: Sophia University, Tokyo, Japan, Spring 2007

PROFESSIONAL SKILLS PROFILE

Adobe Creative Suite (Premiere Pro, Audition, After Effects, Photoshop), Davinci Resolve Studio, and Camtasia. Blackmagic Pocket Cinema Camera 6K, Canon EOS R5, and RED Digital Cinema Post-Production. Production sound and podcast recording. Asana and Monday project management. Web content management.

PROFESSIONAL EXPERIENCE

University of Notre Dame, Notre Dame, Indiana
Video Producer - Institute for Educational Initiatives January 2023 - Present

- Created customized video content for the Institute's numerous programs and initiatives.
- Generated media that directly boosted program applications and conference attendance.
- Expanded the Institute's video presence across social media platforms.
- Set up project management workflows to better triage and address Institute communication needs.

Kids' Liturgy, LLC, South Bend, Indiana January 2021 – December 2024
Vice President / Producer of the show "Children's Liturgy of the Word with Miss Heidi"

- Produced, co-directed, recorded, edited, and delivered 30-minute children's television programming.
- Delivered over 160 episodes beginning in March 2020 as a response to the Covid-19 pandemic.
- Show aired nationally on The CatholicTV Network for three-and-a-half years.
- Led successful fundraising campaign for the show. Grew YouTube Channel subscribers to over 4,000.

University of Notre Dame, Notre Dame, Indiana
Post-Production Manager - Office of Digital Learning November 2018 – May 2021

- Lead editor and post-production specialist in the development of innovative digital course media.
- Tracked, monitored, and assessed metrics related to asset management and project deadlines.
- Managed freelance editing team and provided training to media production interns and team members.

Video Editor and Sound Specialist - Office of Digital Learning August 2016 – November 2018

- Elevated cinematic level of video products by infusing them with complex sound design.
- Captured pristine audio during dozens of video shoots on and off campus.

Video Editor and Video and Film Equipment Coordinator - OIT August 2015 – August 2016

- Collaborated with team members across several departments, juggling video editing responsibilities on multiple projects simultaneously, while consistently meeting deadlines.

SSI Advanced Post Services, Hollywood, California April 2013 – August 2015
Mastering Engineer / Mix Stage Assistant

- Prepped audio materials and organized tracks for re-recording mixes on movie trailers for high-profile clients such as Columbia, Paramount, Warner Brothers, and Marvel Studios.
- Mastered final deliverables to ensure quality and allow for distribution and repurposing worldwide.

Freelance Filmmaker, Los Angeles, California May 2012 – October 2013
Sound Editor and Production Sound Recordist

- Production Audio and Dialogue, ADR, Foley and Effects Editor credits on six feature films.

TEACHING EXPERIENCE

University of Notre Dame, Notre Dame, Indiana

Fix it in Post (FTT 40422) - Term Assistant Teaching Professor

Spring 2023, Fall 2024 & Fall 2025

- Designed and taught an upper-level course on intermediate and advanced post-production techniques.

Sound in Narrative Film (FTT 30420) - Adjunct Assistant Teaching Professor

Fall 2022

- Developed and taught a new course in audio production, editing, mixing, and design.

Applied Multimedia (CDT 30423) - Term Assistant Teaching Professor

Spring 2020

- Co-taught introductory multimedia course, inviting students into the world of digital storytelling through a hybrid instructional approach and hands-on learning exercises with audio/video equipment.

Guest Lecturer

March 2016 – Present

- FTT 40410 & 40402: Intermediate Filmmaking & Advanced Digital Cinema Production
 - Provided hands-on training in advanced sound editing techniques for the highest-level film production undergraduates. Also taught Davinci Resolve collaborative editing workflow.

USC School of Cinematic Arts, Los Angeles, California

August 2010 – May 2012

Advanced Production Workshop (CTPR 480) – Sound Teaching Assistant

- Guided undergraduate students through all aspects of the sound process, both production and post.
- Created guides and mentored students on editing techniques, as well as Foley and ADR recording.

Cinematic Communications (CTPR 290) – Teaching Assistant

- Coordinated class scheduling and time management, as well as provided feedback on student projects.
- Created “Survival Guide” to ease beginning students into the production and post-production process.

ACHIEVEMENTS

Process Improvement Team Award, The Office of Continuous Improvement, *University of Notre Dame*, 2017

Golden Reel Award Nominee, *Verna Fields Motion Pictures Sound Editors Society*, 2012 and 2013

Jeffrey Jones Scholarship in Screenwriting, *University of Southern California*, 2010

Dillon Hall Spirit Award, *University of Notre Dame*, 2009

George Dohrmann Award For Excellence in Sports Journalism, Bengal Bouts, *University of Notre Dame*, 2008